

Department of Homeland Security  
U.S. Citizenship and Immigration Services

**Form G-639, Freedom of Information/Privacy Act Request**

**NOTE:** Use of this form is optional. Any written format for a Freedom of Information or Privacy Act request is acceptable.

**START HERE - Type or print in black ink. Read instructions before completing this form.**

**1. Type of Request** (Check appropriate box. **NOTE:** If you are filing this request for records on behalf of another individual, please respond to Number 1 as it would apply to that individual.)

- Freedom of Information Act (FOIA): I am not a U.S. citizen/Lawful Permanent Resident and I am requesting my own records.
- Freedom of Information Act (FOIA): I am a U.S. citizen/Lawful Permanent Resident and I am requesting documents other than my own records.
- Privacy Act (PA): I am a U.S. citizen/Lawful Permanent Resident and I am requesting my own records.
- Amendment of Record (PA only): I am a U.S. citizen/Lawful Permanent Resident and I am requesting amendment of my own records.
- Other: N/A

**2. Description of Record(s) Requested:**

**NOTE:** While you are not required to respond to all items in Number 2, failure to provide complete and specific information as requested may result in a delay in processing or an inability to locate the record(s) or information requested.

- Complete Alien File (A-File)
- Other (please specify): Any and all Form I-485 records with the name Martin Baitan

**Purpose:** (Optional: You are not required to state the purpose of your request. However, doing so may assist USCIS in locating the record(s) needed to respond to your request.)

To establish evidence when my brother initially applied to adjust status

|                                |                             |                                     |                            |                  |
|--------------------------------|-----------------------------|-------------------------------------|----------------------------|------------------|
| Family Name (Last Name)        |                             | Given Name (First Name)             |                            | Middle Name      |
| Baitan                         |                             | Martin                              |                            | N/A              |
| Other Names Used (if any)      |                             | Name at time of entry into the U.S. |                            | I-94 Admission # |
| Marty Baitan                   |                             | Martin Baitan                       |                            | 742-8320360      |
| Alien Registration Number (A#) | Petition or Claim Receipt # | Country of Birth                    | Date of Birth (mm/dd/yyyy) |                  |
| 000001001                      | SRC1234567                  | Philippines                         | 01/01/1955                 |                  |

**Names of other family members that may appear on requested record(s) (i.e., spouse, daughter, son):**

|  |  |                             |  |                            |
|--|--|-----------------------------|--|----------------------------|
| <b>Family Member's Name:</b> Given Name (First Name) |  | Middle Name                 | Family Name (Last Name)                        | Relationship               |
| John Paul  |  | N/A                         | Baitan   | Brother                    |
| <b>Father's Name:</b> Given Name (First Name)        |  | Middle Name                 | Family Name (Last Name)                        |                            |
| Joshua   |  | James                       | Baitan   |                            |
| <b>Mother's Name:</b> Given Name (First Name)        |  | Middle Name                 | Family Name (Last Name, including Maiden Name) |                            |
| Angelica   |  | N/A                         | Baitan, Villanueva                             |                            |
| Country of Origin (Place of Departure)               |  | Port of Entry Into the U.S. |  | Date of Entry (mm/dd/yyyy) |
| Philippines  |  | San Diego, CA-Airport       |  | 09/13/1991                 |
| Manner of Entry (Air, Sea, Land)                     |  |                             | Mode of Travel (Name of Carrier)               |                            |
| Air  |  |                             | United Airlines                                |                            |

**3. Subject of Record Consent to Release Information** (Must be signed by the subject of record(s) requested.)

By my signature, I consent to allow USCIS to release to the requester named in Number 5 (Check applicable box):

- All of my records
- A portion of my records (If a portion, specify below what part, i.e., copy of application.)  
N/A

Print Name of Subject of Record Martin Baitan

Signature of Subject of Record \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_\_

- Deceased Subject - Proof of death must be attached (Obituary, Death Certificate, or other proof of death required)**

**4. Verification of Identity** (Required; Fill out all that apply.)

|   |                |                   |                |
|---|----------------|-------------------|----------------|
| Name of Subject of Record (First, Middle, Last) |                | Daytime Telephone | E-mail Address |
| Martin, Baitan                                  |                | N/A               | N/A            |
| Address (Street Number and Name)                |                |                   | Apt. Number    |
| N/A   |                |                   | N/A            |
| City  | State          | Zip Code          |                |
| N/A   | N/A            | N/A               |                |
| Date of Birth (mm/dd/yyyy)                      | Place of Birth |                   |                |
| 01/01/1955                                      | Philippines    |                   |                |

The Subject of Record must provide a signature under either a Notarized Affidavit of Identity or a Sworn Declaration Under Penalty of Perjury:

- Notarized Affidavit of Identity

Signature of Subject of Record \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ Telephone No. \_\_\_\_\_

Signature of Notary \_\_\_\_\_ My Commission Expires on \_\_\_\_\_

- Sworn Declaration Under Penalty of Perjury**

**Executed outside the United States**

If executed outside the United States: "I declare (certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct."

Signature of Subject of Record \_\_\_\_\_

**Executed in the United States**

If executed within the United States, its territories, possessions, or commonwealths: "I declare (certify, verify, or state) under penalty of perjury that the foregoing is true and correct."

Signature of Subject of Record \_\_\_\_\_

**5. Requester Information**

By my signature, I consent to pay all costs incurred for search, duplication and review of materials up to \$25 (See instructions)

Signature of Requester: \_\_\_\_\_

|   |            |                   |                  |
|---|------------|-------------------|------------------|
| Name of Requester (Fill out if different from the Subject of Record.) |            | Daytime Telephone | E-mail Address   |
| Angelo Anthony Baitan   |            | 888-777-9102      | angelo@gmail.com |
| Address (Street Number and Name)                                      |            |                   | Apt. Number      |
| 123 Main St.  |            |                   | N/A              |
| City  | State      | Zip Code          |                  |
| Anytown   | California | 90000             |                  |